

Welcome to Kando Central

an introduction to the basic end user interface features

There are 4 main points of access to the learning that has been made available, direct from your home screen (displayed as soon as you have logged in) - we recommend that one of the first things you should do when you first sign into the platform, is to try them all!

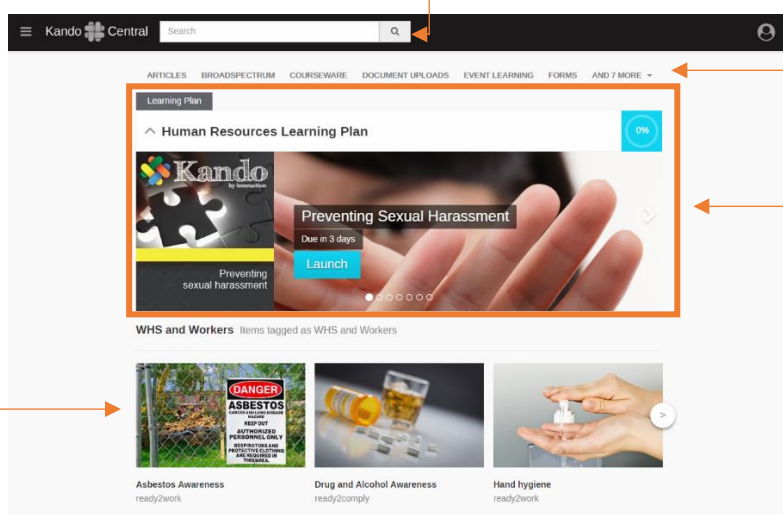
As the information boxes below indicate, each has a very different purpose – for further information you can also access our [platform learning video](#)...

2. THE SEARCH PANE

The search pane will present direct links to all the learning, resources, knowledge, insights and articles, etc. that relate to any text string you enter. Of course, such capability will grow and grow as time goes on, but to get a feel, try something obvious at first and perhaps then try some words or phrases that are a little more specific!

3. RANGE QUICK LINKS

Range Quick Links are not always displayed. If you can see them, you can click on one of the links to instantly filter to specific types of learning, perhaps WHS, or workplace or job role specific training. What is displayed depends on the ranges that your learning curator has established and whether they are assigned or available to you.



4. CHANNELS

Below the learning plan is a series of channels that will help you to identify relevant subject matter areas. These might include:

- system generated channels, such as recent additions to the learning portfolio or learning that others in your team might have accessed recently.
- Channels based on learning tags that have been designed to pull together and highlight popular and crucial learning.

1. YOUR PERSONAL LEARNING PLAN

The biggest panel on your Home screen and the most important!

It provides access to your personalised learning plan, a series of courses and learning resources that will have been hand picked to reflect the learning that you need to complete.

The first item you will see on the learning plan is the one you need to attend or complete next. As you complete them, the items will scroll off and be replaced by the next and so on until all are complete.

The learning items can be expected to display due dates, and some might have recurrence scheduled, so do not be surprised if something you have done reappears from time to time – it will be according to workplace requirements!

You are expected to stay ahead of any requirements presented here for the term of your employment.